

Local Interagency Coordinating Council Membership (core group)

Member	Responsibilities
1. Parents ☆	<ol style="list-style-type: none"> 1. Represent 20% of total LICC membership 2. Provide family perspective as it pertains to early intervention services & system in region. 3. Solicit input on early intervention from other parent/family members of children in early intervention and convey to LICC. 4. Assist LICC & CDSA in maintaining a family-centered approach to early intervention service delivery. 5. Provide information, input, and feedback regarding the activities of the LICC (child find, monitoring, service system, personnel development and coordination/communication).
2. Preschool Disabilities Program Coordinator or representative.	<ol style="list-style-type: none"> 1. Represent the local preschool/exceptional children's program serving children ages 3 to 5. 2. Inform LICC of child find, monitoring and other activities. 3. Inform LICC of specific activities & obtain input from LICC. 4. Assist/participate in local child find/public awareness activities and document on child find tool provided by NC-ICC 5. Identify service needs & training needs of the early intervention program as applicable.
3. CDSA Director and/or CDSA staff representing director	<ol style="list-style-type: none"> 1. Represent the local Infant Toddler Program serving children ages birth through age 2. 2. Inform LICC of child find, monitoring and other activities. 3. Inform LICC of specific activities & obtain input from LICC. 4. Assist/participate in local child find/public awareness activities and document on child find tool provided by NC-ICC 5. Identify service needs & training needs of the early intervention program as applicable.
4. Family Support Network Representative	<ol style="list-style-type: none"> 1. Provide input regarding family support needs and activities in CDSA area to LICC. 2. Inform families of LICC activities & local early intervention plan. 3. Identify & convey family support needs to LICC. 4. Represent Family Support Network groups in region, if applicable.
5. Local Management Entity (local mental health govt. agency)	<ol style="list-style-type: none"> 1. Provide information and assistance during transition of early intervention from LMEs to CDSA. 2. Represent LME in LICC area as to the needs relative to early intervention, including training & monitoring. 3. Ensure LME planning for young children with special needs is integrated and coordinated with that of LICC.
6. Health Department	<ol style="list-style-type: none"> 1. Represent needs of Health Dept. in LICC area relative to early intervention. 2. Inform Health Dept. in LICC region of LICC plan & activities. 3. Ensure needs of children eligible for early intervention and who have special health care needs are addressed in any LICC planning efforts.
7. Smart Start Partnership Exec. Dir. and/or staff representing director	<ol style="list-style-type: none"> 1. Represent needs and activities of Smart Start partnership in LICC area as related to early intervention. 2. Assist LICC in any development or planning activities relative to an early intervention planning efforts for LICC area.

☆ See Toolbox Item #3 - Help Parents' Recognize their Contributions to the LICC (Parent Packet)

☆ See Toolbox Item #4 - How LICC Members Support Parents' Roles

Member	Responsibilities
8. Department of Social Services	<ol style="list-style-type: none"> 1. Represent DSS in LICC area & share with LICC all needs & activities of DSS related to early intervention. 2. Assist LICC in developing (with CDSA) process for referring all children birth to age three with substantiated abuse & neglect to CDSA for evaluation & eligibility determination. 3. Assist CDSA & LICC in identifying early intervention needs of such children and in developing services to address those needs. 4. Assist LICC in identifying training needs of early intervention staff relative to above population.
9. Medical Community	<ol style="list-style-type: none"> 1. Represent medical community in area and inform LICC of activities related to early intervention. 2. Assist LICC in developing early intervention referral process with others in medical community. 3. Assist LICC with public awareness & child find activities within medical community.
10. Head Start and/or Early Head Start	<ol style="list-style-type: none"> 1. Represent own respective Head Start/Early Head Start/Migrant Programs & inform LICC of their early intervention needs. 2. Participate in and represent other Head Start programs in monitoring activities in LICC area.
11. Child Care Community and Child Care Resource & Referral Agencies	<ol style="list-style-type: none"> 1. Represent local child care programs and the larger child care community. 2. Inform LICC of the needs of child care providers in the area to support inclusion. 3. Assist LICC with public awareness and child find activities within the child care community.
12. Office of Education Services Governor Morehead* (vision impairment services)	<ol style="list-style-type: none"> 1. Represent children with visual impairments & inform LICC of their early intervention needs. 2. Work collaboratively with LICC to identify and address service and training needs as related to early intervention staff and children with visual impairments.
13. Office of Education Services Deaf & Hard of Hearing Program*	<ol style="list-style-type: none"> 1. Represent children who are deaf or hard of hearing impairments & inform LICC of their early intervention needs. 2. Work with LICC to identify service and training needs related to early intervention & children who are deaf or hard of hearing.
14. Military Early intervention Programs*	<ol style="list-style-type: none"> 1. Represent military early intervention in area on LICC. 2. Assist LICC in identifying and addressing service and training needs of military families in early intervention.
15. TEACCH*	<ol style="list-style-type: none"> 1. Represent children with autism in early intervention and the early intervention for families' needs in LICC area. 2. Inform LICC of early intervention needs of children with autism. 3. Assist LICC in any planning or development activities related to early intervention 4. Early intervention services, especially as it pertains to children with autism spectrum disorders.
16. Other public or private EARLY INTERVENTION providers.	<ol style="list-style-type: none"> 1. Represent constituency of early intervention providers on LICC. 2. Inform LICC of needs of early intervention providers in area as related to training and monitoring activities. 3. Work with LICC on any development or planning activities related to early intervention.

**denotes special population services provided in the majority of counties. Agency representation is strongly recommended.*